RURAL MUNICIPALITY OF LAC PELLETIER NO. 107

BYLAW NO. 2026-04

A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT TO PARTICIPATE IN THE NOTUKEU DISTRICT BOARD OF REVISION

The Council of the Rural Municipality of Lac Pelletier No. 107 in the Province of Saskatchewan enacts as follows:

1. The Rural Municipality of Lac Pelletier No. 107, is hereby authorized to enter into agreement with:

   R.M. of Pinto Creek No. 75; R.M. of Auvergne No. 76; R.M. of Glen Bain No. 105; R.M. of Whiska Creek No. 106; R.M. of Lawtonia No. 135; R.M. of Coulee No. 136; Village of Hazenmore; Village of Hodgeville; Village of Mankota; Village of Neville; Village of Vanguard; Village of Cadillac and Town of Ponteix.

   the terms of which are attached hereto and marked Exhibit “A” for the purpose of participating in the Notukeu Board of Revision.

2. The Reeve and the Administrator of the Rural Municipality of Lac Pelletier No. 107 are hereby authorized to sign and execute the agreement, the terms of which are set out in Exhibit “A” here before referred to.

3. Bylaw 2024-04 is hereby repealed.

_____
Reeve

_____
Administrator

Read a third time and adopted this 17th day of March, 2026.

EXHIBIT "A"
THE MEMORANDUM OF AGREEMENT
Notukeu District Board of Revision

1. DATE OF AGREEMENT

This Memorandum of Agreement is made this 18th day of February, 2026 A.D.

2. PARTIES TO THE AGREMENT

This agreement is made by the following parties:
The Rural Municipality of Pinto Creek No. 75
In the Province of Saskatchewan
-and-
The Rural Municipality of Auvergne No. 76
In the Province of Saskatchewan
-and-
The Rural Municipality of Glen Bain No. 105
In the Province of Saskatchewan
-and-
The Rural Municipality of Whiska Creek No. 106
In the Province of Saskatchewan
-and-
The Rural Municipality of Lac Pelletier No. 107
In the Province of Saskatchewan
-and-
The Rural Municipality of Lawtonia No. 135
In the Province of Saskatchewan
-and-
The Rural Municipality of Coulee No. 136
In the Province of Saskatchewan
-and-
The Village of Hazenmore
In the Province of Saskatchewan
-and
The Village of Hodgeville
In the Province of Saskatchewan
-and
The Village of Mankota
In the Province of Saskatchewan
-and-
The Village of Neville
In the Province of Saskatchewan
-and-
The Village of Vanguard
In the Province of Saskatchewan
-and-
The Village of Cadillac
In the Province of Saskatchewan
-and-
The Town of Ponteix
In the Province of Saskatchewan

(Hereinafter referred to in the aggregate as the "municipalities")

3. PREAMBLE

Whereas the municipalities hereto voluntarily and collectively intend to join the "NOTUKEU DISTRICT BOARD OF REVISION" (hereinafter referred to as "the Board"), to hear and decide on appeals received, pursuant to Section 240 of The Municipalities Act.

4. AUTHORITY

The Notukeu District Board of Revision was established under the provisions of Section 222 of The Municipalities Act.

5. COMPOSITION

(1) Board

(1.1) One Member per municipality may be appointed to the District Board of Revision.

(1.2) Municipal Appointments shall be made by January 31st.

(1.3) Board of Revision appointed Member terms shall be one year.

(1.4) No municipality may decline to appoint a person nominated by any other municipality.

(1.5) A minimum of five member municipalities shall constitute a quorum for the purpose of conducting business of the Board.

(2) Secretaries to the Board

(2.1) Secretaries shall be contracted annually.

(2.2) The Municipalities shall agree, by passing complimentary resolutions, to the appointment of the Secretary to the Board.

(2.3) The Secretary shall have the books audited prior to the Annual General Meeting.

(3) Annual Fee

(3.1) An annual fee established as per Section 3.1, shall be used as an expense fund, shall be paid by each municipality at the rate set at the Annual General Meeting.

(4) Fiscal Year

(4.1) The Fiscal Year shall be the calendar year (January 1 to December 31).

(4.2) The Annual General Meeting shall be held prior to April 30th each year.

6. BOARD'S AND SECRETARIES' REMUNERATION AND EXPENSES

(1) Training

(1.1) The annual fee shall be used to cover the cost for any authorized training sessions for the appointed Members to the Board of Revision, as well as the cost of sending the Secretary to the training sessions and his/her salary.

(1.2) The Secretary's remuneration rate, mileage rate and meal allowance shall be established annually at the Annual General Meeting.

(1.3) Each Appointee and the Secretary are expected to attend subsequent update training sessions.

(2) Hearings

(2.1) The costs borne by each municipality shall be an amount proportional to the time spent by the Board of Revision and Secretary in hearing the appeals to the respective municipality.

(3) Rate

(3.1) The Board of Revision's remuneration rate, mileage rate and meal allowance shall be established annually at the Annual General Meeting.

(3.2) The Secretaries paid rate for contract shall be established annually at the Annual General Meeting.

7. POWERS, DUTIES AND RESPONSIBILITES OF THE BOARD OF REVISION

The Board of Revision shall conduct itself in a fair and impartial manner; and

(1) The Appointed Members of the Board of Revision shall designate one of their Members as Chairperson and one as Vice-Chairperson, with one being from a rural municipality and the other from an urban municipality.

(2) The Chairperson and Vice-Chairperson shall be appointed for two-year terms.

(3) No person who has a pecuniary interest, within the meaning of Section 222(3) of The Municipalities Act, in any land, improvements or business, the assessment or classification of which is the subject of an appeal to the Board of Revision, shall act as a member of the Board of Revision on that appeal.

(4) The Chairperson shall ensure that at least one member appointed by a rural municipality is part of the panel hearing rural municipality appeals and further that at least one member appointed by an urban municipality is part of the panel hearing urban municipality appeals.

(5) The Board of Revision shall hear appeals, as far as possible, in the order in which appeals stand in the list, but the Board of Revision may adjourn or expedite the hearing of any appeal where the Board of Revision considers it appropriate to do so.
(6) The Board of Revision shall act within Section 225 thru to Section 242 of The Municipalities Act.

8. HEARING OF THE BOARD OF REVISION

(8.1) The Board of Revision shall hold their hearings of appeals in the most central location as determined by the Secretary.
(8.2) The Board of Revision shall conclude all hearings of appeals and render its decision within 90 days after the date on which the municipality publishes a notice pursuant to Section 217 of The Municipalities Act.

9. TERMS AND TERMINATION OF AGREEMENT

(9.1) This agreement shall come into force and be effective upon the signing of the municipalities to this agreement and shall remain in force until such time as a municipality serves notice of change or withdrawal.
(9.2) Any municipality may withdraw from this agreement by providing written notice prior to November 30th of the preceding year. No notice is required by a municipality that ceases to retain its status.
(9.3) This Agreement shall remain in effect for those remaining municipalities.
(9.4) Each request to join Board will be dealt with on an individual basis.

10. AGREEMENT OF EXECUTION

The parties hereby agree to this Memorandum of Agreement:
(1) by having their authorized officials sign below
(2) by affixing their official seals
(3) by dating this agreement
(4) Secretary will hold signed and sealed copy, photocopy will be given to all parties.

11. SIGNING AUTHORITY

The Secretary shall have signing authority for financial transactions.

Signature Page – Bylaw 2026-04

The Rural Municipality of Lac Pelletier No. 107

_____

Reeve

Seal

_____

Administrator